



NDD
NEW DERRICK
FOR DRILLING & WORKOVER CO.

Health Safety and Environment Management System (HSE MS)

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Driving Policy MS 01.03.01

2023

Driving Policy

The accidents happened as result of land transportation counted as one of the largest causes of human death and total or partly disabilities.


As NDD Company will commit our self and force all our employees, contractors, and subcontractors to follow up the right driving policy as the following:

- Daily inspection to the company vehicles to be performed before starting any trip and all issues must be reported to the maintenance dept.
- Seatbelt must be fastened during driving period.
- Following up speed limitation while driving in the city, high-speed road, off black top road or during moving at the company locations.
- Drivers are not allowed to use mobile phones while driving.
- The Journey Management Plane (JMP) must be felt up before starting any trip out of the city where the head offices are located in.
- Any deviation for the trip road map must be reported to the JMP organizer.
- All stops during the trip must be reported to the JMP organizer.
- All material goods to be carried out during the trip must be in stamped manifest.

Company vehicles are to carry company employees only.

General Manager



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Alcohol and Drugs Policy

Policy Statement

New Derrick Drilling Company (NDD) believes that the abuse of drugs and alcohol presents a serious risk to the safety and health of personnel and the safety of facilities, resulting in the potential for adverse physiological and psychological effects, morale problems, accidents and damage to property and security risks. As a consequence of the above, NDD site supervisors may carry out testing for any member of staff who is suspected to be under the influence of drugs or alcohol, or random test at any time during operation or in site. Drugs that are prescribed by a medical doctor and used to treat a health problem will not be considered as a violation to this policy. However, all staff are requested to recognize the possible effect of drugs for medical purposes and to perform their work safely. Staff taking prescribed medicines is requested to inform their line manager/supervisor and ensure that these drugs are not incompatible with required work tasks.

Standards

NDD will not accept any legal responsibility towards employees involved in accidents where a linkage to drug or alcohol abuses is proven or in cases where the usage or importation of prohibited drugs is proven.

The law in Libya prohibits the usage of illegal drugs and alcohol and therefore, dismissal action may occur in the following circumstances:

- The use, distribution or sale of illegal drugs on company business or locations.
- Failure to co-operate with the implementation of the policy.
- The presence of prohibited substances in employees' bloodstream while on business or duty.

Accountability

Line managers and supervisors are responsible for ensuring that this policy is fully implemented and for effectively monitoring its implementation by their staff. Contractors (and their sub-contractors) shall have a Drug & Alcohol Policy compatible with this or adopt this policy. Contract holders are responsible for effectively monitoring contractor performance and compliance with this policy.

General Manager




Health Safety and Environment (HSE) Policy

The top management of New Drerrick Drilling and Workover company (NDD), is committed to ensure that all its operation performed in safe manner to avoid accidents and incidents and protect our employees or the public of any harm to their health, as well as keeping the environment around our operations safe from any impact.

The contractors or subcontractors who will perform any operations under the supervision of (NDD) have to follow the same HSE rolls and procedures.

We will consider any actions conflict with our HSE policy as violation of the rolls of the Health, Safety and Environment, and the responsible party will be exposed to the necessary action to stop similar actions of happening in the future.

To implement this policy properly at all the NDD'S premises, the company's management will maintain the following:

- Preparing a safety, health and environment management system according to the local and the international laws and regulations.
- Develop a plan for training and awareness of the risks and hazards at workplace and the importance of safety, health and the environment in the workplace.
- Train the employees, as well as the contractors and subcontractors, on all procedures related to their business and implement this procedures at the workplace.
- Carrying out a program to detect, analyze the risks and develop appropriate solutions to remove or reduce them to the permissible limit.
- Providing the proper equipment to carry out the work with proper protection of the employees and ensure that their health is not exposed to occupational risks, as well as the protection of the environment surrounding the workplace from any pollution impact.
- Providing appropriate personal protective equipment and clothing for the works carried out within our operations, according to the specializations of their tasks and businesses.

Carrying out all the necessary procedures for the periodic inspection of workplaces, reviewing, and evaluating the results of these statements to ensure the implementation of effective and safe solutions.

- Update the safety, health and environment management system on an annual basis so that it properly aligns with any new processes that has been added, as well as any modifications made through the review and audit programs.

General Manager



MANAGEMENT LEADERSHIP AND COMMITMENT

MANAGEMENT VISION

NEW DERRICK DRILLING AND WORKOVER COMPANY IS INTENDS TO BE ACKNOWLEDGED AS ONE OF THE A HSE INDUSTRY LEADER IN ALL THE SERVICES THAT THEY PROVIDE, WITH PROVIDING SERVICES FREE OF ANY PERSONAL INJURY, HEALTH EFFECT, ENVIRONMENTAL IMPACT, AND INNOVATIVE SOLUTIONS MEETING THE NEEDS OF OUR CUSTOMERS IN LINE WITH THE GLOBAL PRINCIPLES OF SUSTAINABLE DEVELOPMENT, RESPONSIBLE AND HSE MANAGEMENT SYSTEMS.

COMPANY PRINCIPLES

WE CONDUCT OUR BUSINESSES WITH RESPECT AND CARE FOR THE ENVIRONMENT AND WITHOUT COMPROMISING THE HEALTH AND SAFETY OF PEOPLE, WHETHER EMPLOYEES, CUSTOMERS OR CONTRACTOR.

WE CONTINUOUSLY IMPROVE OUR SERVICES PROCESSES WHILE MEETING OR NOT EXCEEDING LEGAL OR REGULATORY REQUIREMENTS AND APPROPRIATE INTERNATIONAL STANDARDS.

WE PROVIDE HIGH QUALITY SERVICES TO HAVE OUR CUSTOMERS SATISFIED AND ADD VALUE TO OUR BUSINESS VISIONS.

AS WE PROVIDE THE COMPANY OPEN AND TRANSPARENT COMMUNICATION ENVIRONMENTAL OF QHSE MATTERS BETWEEN ALL COMPANY LEVELS AND BETWEEN COMPANY / OUR CLIENTS AND CONTRACTORS.

WE RECOGNIZE THAT THE SKILLS AND INVOLVEMENT OF OUR EMPLOYEES ARE ESSENTIAL FOR UNDERSTANDING AND FULFILLING THE NEEDS OF OUR COMPANY AND CUSTOMERS, SO WE PROVIDE THE NECESSARY RESOURCES TO ACHIEVE OUR VISION.

MANAGEMENT COMMITMENT

IN ORDER TO REACH THESE PRINCIPLES, THE COMPANY'S TOP MANAGEMENT WILL:

- INTEGRATE HSE INTO THE SERVICES STRATEGIES AND PROCESSES.
- MANAGE HSE EFFECTIVELY BY DEVELOPING, IMPLEMENTING AND MAINTAINING A BEST PRACTICE, PROCESS ORIENTED, INTEGRATED MANAGEMENT SYSTEM.
- ASSESS AND MANAGE THE HSE RISKS OF OUR SERVICES TO PROVIDE SERVICES FREE OF ANY INJURY OF PEOPLE, HARM TO THEIR HEALTH AND KEEP THE ENVIRONMENT SURROUNDING THE OPERATION AREAS OR AROUND ALL THE COMPANY FACILITIES OR PREMISES FREE OF ANY IMPACT.
- MEASURE HSE PERFORMANCE AND DEVELOP ANNUAL AND LONG-TERM QHSE OBJECTIVES TO ACHIEVE CONTINUOUS, SUSTAINABLE IMPROVEMENT.
- VERIFY COMPLIANCE WITH INTERNAL AND EXTERNAL REQUIREMENTS THROUGH AUDITS AND STRIVE FOR COMPLIANCE WITH INTERNATIONAL STANDARDS SUCH AS ISO 9001, ISO 45001, ISO 14001, OR OHSAS 18001.
- ADDRESS HSE ISSUES AND THEIR IMPACT ON PRACTICES, PROCESSES AND PRODUCTS TO ALIGN OUR SERVICES WITH CUSTOMER EXPECTATIONS.
- PROMOTE HSE AWARENESS AND ENHANCE CONFIDENCE OF INTERNAL AND EXTERNAL STAKEHOLDERS IN OUR SERVICES BY INFORMING, CONSULTING, TRAINING AND ADVISING.
- HOLD EVERY EMPLOYEE ACCOUNTABLE FOR THEIR COMMITMENT TO OUR PRINCIPLES.

General Manager

